

Board of Education Minutes
Harrisburg Community Unit School District No. 3
Harrisburg Middle School, Media Center, 312 Bulldog Boulevard, Harrisburg, IL
Secretary Minutes for Regular Meeting of July 24, 2018

The regular meeting of the Board of Education of Harrisburg Community Unit School District #3, Saline County, Illinois, was held at 6:00 p.m. on Tuesday, July 24, 2018 as announced by posted public notice and by mail. The following members of the Board were present: Mr. Chris Penrod, Mr. Jeffrey Drake, Mr. Ryan Lambert, Mr. Jonathan Russell, and Mr. Billy Smith. Mr. Kevin Dowdy, and Mr. Tom DeNeal were absent.

The following administrators were present: Mike Gauch, Randy Smithpeters. The following Unit #3 staff members were present: Keri Holland, Val Hodges, Julie McRoy, Tony Chrisman, Janet Hughes, Mike Boglino, Debbie McGowan, Jennifer Irvin, Jay Thompson, Tiffany Nyberg, Phil Nyberg, Ashley Volkert, Benjie Willsey, Cody Hall, and Kim Reeder. The following members of the public were present: Jeff Cowsert, Howard Stearns, Sam Martin, Dave Martin, Darla Martin, David Martin, Alex McRoy, Kyle Hall, Patrick Saulsberry, LeAnn Miller and Dylan Luce.

With a quorum of the members of the Board being present, President Penrod called the meeting to order and declared the Board to be in session for the transaction of business.

President Penrod led the Board, staff and attendees in the *Pledge of Allegiance*

Mr. Lambert moved and Mr. Smith seconded the motion to **enter into Executive Session** to review Executive Session Minutes, to discuss retirements, resignations, the possible employment, appointment, compensation and discipline of employees of the Board of Education or complaints against employees of the Board. Upon a call of the President for a vote to be taken and the vote having been taken, it was determined the results of said motion carried.

Board entered into Closed Session at 6:01 p.m.

Mr. Smith moved and Mr. Lambert seconded the motion to **reconvene in open session** at 7:30p.m. Upon a call of the President for a voice vote to be taken and the vote having been taken, it was determined the results of said motion carried.

RECOGNITION AND COMMENTS FROM EMPLOYEES AND PUBLIC

Jeff Cowsert addressed the Board for the Soccer Boosters.

The High School Ag Report was presented to the Board.

Mr. Lambert moved and Mr. Smith seconded the motion to **approve the minutes of the June 19, 2018 Regular Board Meeting**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Smith moved and Mr. Russell seconded the motion to **approve the minutes of the July 12, 2018 Special Board Meeting**. On a call of the roll, Mr. Smith, Mr. Russell, Mr. Lambert, and Mr. DeNeal voted **yea**. Mr. Drake **abstained**. Motion carried.

Mr. Lambert moved and Mr. Russell seconded the motion to **approve the Bills Due and Payable**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Drake moved and Mr. Smith seconded the motion to **approve the Treasurer's Report**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Lambert moved and Mr. Drake seconded the motion to **approve the Expenditure and Revenue Reports**. On a call of the roll, the motion received a unanimous vote of **yea**.

The Board of Education reviewed the monthly Activity Fund Summaries from each building.

NO ADMINISTRATOR/COORDINATOR REPORTS IN JULY

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Superintendent Gauch reported the District has not received all the State Budget Allocations. He informed the Board of an offer made on the purchase of the Unit office, but suggested to wait a while on accepting anything as the building is being shown a few more times this week.

Mr. Drake moved and Mr. Smith seconded the motion to **award the Pest Control Bid for the 18-19 school year to Terminix as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Russell moved and Mr. Smith seconded the motion to **award the Milk Bid for the 18-19 school year to Prairie Farms as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Drake seconded the motion to **award the Bread Bid for the 18-19 school year to Lewis Bakery as presented.** On a call of the roll, Mr. Lambert, Mr. Drake, Mr. Russell, and Mr. Penrod voted **yea.** Mr. Smith voted **nay.** Motion carried.

Mr. Lambert moved and Mr. Russell seconded the motion to **award the Food Bids for the 18-19 school year to Kohl's and CRS as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Smith moved and Mr. Drake seconded the motion to **reappoint Elizabeth Williams as District Treasurer for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Drake seconded the motion to **approve the West Side School Handbook changes for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Drake moved and Mr. Lambert seconded the motion to **approve the Executive Session minutes of the June 19, 2018 Regular Board Meeting.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Russell moved and Mr. Lambert seconded the motion to **approve the retirement letter of Chuck Crank as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Drake seconded the motion to **approve the resignation of Amanda Pancake as presented, effective immediately.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Smith moved and Mr. Drake seconded the motion to **approve the resignation of Megan Burris, West Side Technology Aide, as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Drake moved and Mr. Lambert seconded the motion to **approve the resignation of Dakota Street, Freshman Basketball Coach, effective immediately.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Smith seconded the motion to **approve the resignation of Anna Sunderlage, High School Science Teacher, effective immediately.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Drake moved and Mr. Lambert seconded the motion to **approve the resignation of Heidi Carder, Pre-K Aide, effective immediately.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Drake moved and Mr. Smith seconded the motion to **approve the resignation of Benjie Willsey as High School Assistant Speech Coach effective immediately.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Russell moved and Mr. Lambert seconded the motion for **approval to post the following openings for the 2018-2019 school year.** On a call of the roll, the motion received a unanimous vote of **yea.**

- 3 hour cook

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- Freshman Basketball
- High School Science
- High School Assistant Speech Coach

Mr. Smith moved and Mr. Drake seconded the motion to **hire Angie Shires as High School Nurse for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Smith seconded the motion to **hire Josh Allen as Strength and Conditioning Coach for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Drake moved and Mr. Smith seconded the motion to **hire Mary Steinsultz-Jones as a 3 hour cook for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Russell seconded the motion **hire Toni Woolard for the East Side Reading Room Aide position for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Drake moved and Mr. Smith seconded the motion **hire Corie Rice for the West Side Pre-K Aide position for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Russell moved and Mr. Drake seconded the motion **hire Bridgett Wells for the West Side Tech Aide position for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Russell moved and Mr. Drake seconded the motion **approve the Voluntary Transfer of Benjie Willsey to 6th Grade Literature for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Russell seconded the motion **approve the Voluntary Transfer of Phil Nyberg to 8th Grade Social Studies for the 18-19 school year as presented.** On a call of the roll, M. Lambert, Mr. Drake, Mr. Russell, and Mr. Penrod voted **yea.** Mr. Smith voted **nay.** Motion carried.

Mr. Lambert moved and Mr. Drake seconded the motion **hire Sara Russell to fill the 6th Grade Language Arts position for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Smith moved and Mr. Lambert seconded the motion **hire Julie Drone for the Middle School Connections Class for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Drake moved and Mr. Smith seconded the motion **approve Keelin Rasch and Doug Robbins for Volunteer Football Coaches for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Drake moved and Mr. Smith seconded the motion **approve Seth Thai as a Middle School Cross Country Volunteer Coach for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Russell moved and Mr. Drake seconded the motion **approve Brandon Henshaw as a Volunteer Middle School Boys Basketball Coach for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

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Mr. Lambert moved and Mr. Drake seconded the motion **approve the following Volunteer Assistants for Middle School Baseball for the 18-19 school year as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

- Tim Davis
- Phil Nyberg
- Chris Willsey

Mr. Smith moved and Mr. Drake seconded the motion to **approve the Maternity Leave of Lindsey Witherspoon as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Smith moved and Mr. Lambert seconded the motion to **post for High School Custodian job for the bidding process.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Penrod seconded the motion to **approve the resignation of Cody Hall from all positions at Unit #3 schools effective immediately.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Russell seconded the motion to **adjourn the meeting.** Upon a call of the President for a voice vote to be taken and the vote having been taken, it was determined the result of said motion carried.

The meeting adjourned at 8:05 p.m.

Mr. Jeffrey Drake, Secretary

Mr. Chris Penrod, President