

**Board of Education Minutes**  
**Harrisburg Community Unit School District No. 3**  
**Harrisburg Middle School, Media Center, 312 Bulldog Boulevard, Harrisburg, IL**  
**Secretary Minutes for Regular Meeting of November 20, 2018**

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The regular meeting of the Board of Education of Harrisburg Community Unit School District #3, Saline County, Illinois, was held at 6:00 p.m. on Tuesday, November 20, 2018 as announced by posted public notice and by mail. The following members of the Board were present: Mr. Chris Penrod, Mr. Kevin Dowdy, Mr. Jeffrey Drake, Mr. Tom DeNeal, Mr. Ryan Lambert, Mr. Jonathan Russell, and Mr. Billy Smith.

The following administrators were present: Mike Gauch, Scott Dewar, Kim Williams, John Crabb, Randy Smithpeters, Eric Witges, Eric McCollum, and Debbie McGowan. The following Unit #3 staff members were present: Keri Holland, Marsha Byas, Julie McRoy, Tony Chrisman, Tiffany Nyberg, and Phil Nyberg. The following members of the public were present: Al Lenkaitis, Amanda Smith, Hegger Construction, Ryan Harbison, and Ayn Bartok.

With a quorum of the members of the Board being present, President Penrod called the meeting to order and declared the Board to be in session for the transaction of business.

President Penrod led the Board, staff and attendees in the *Pledge of Allegiance*

Mr. Dowdy moved and Mr. Smith seconded the motion to **enter into Executive Session** to review Executive Session Minutes, to discuss retirements, resignations, the possible employment, appointment, compensation and discipline of employees of the Board of Education or complaints against employees of the Board. Upon a call of the President for a vote to be taken and the vote having been taken, it was determined the results of said motion carried.

Board entered into Closed Session at 6:01 p.m.

Mr. Russell moved and Mr. Dowdy seconded the motion to **reconvene in open session** at 7:09 p.m. Upon a call of the President for a voice vote to be taken and the vote having been taken, it was determined the results of said motion carried.

#### **RECOGNITION AND COMMENTS FROM EMPLOYEES AND PUBLIC - None**

Mr. Dowdy moved and Mr. Lambert seconded the motion to **approve the minutes of the October 16, 2018 Regular Board Meeting**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Russell moved and Mr. DeNeal seconded the motion to **approve the Bills Due and Payable**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Dowdy moved and Mr. Lambert seconded the motion to **approve the Treasurer's Report**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. DeNeal moved and Mr. Dowdy seconded the motion to **approve the Expenditure and Revenue Reports**. On a call of the roll, the motion received a unanimous vote of **yea**.

The Board of Education reviewed the monthly Activity Fund Summaries from each building.

#### **ADMINISTRATOR/COORDINATOR REPORTS**

Superintendent – Mike Gauch – ATTENDANCE

- A grant for Tax Relief for the taxpayers of our district has been submitted.
- Monthly attendance reports were provided for review.

West Side Primary - Principal Kim Williams

- The report from the Pre-K visit has not been received yet.

East Side Intermediate - Principal Natalie Fry

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Harrisburg Middle School - Principal John Crabb

- The number of at risk students is growing. The hope is that incorporating the Matrix program will provide the help for these students.

Harrisburg High School - Principal Scott Dewar

Building and Grounds - Tony Chrisman

Technology, Media, Grants, Special Education

- Title Plans for West Side and East Side were presented for approval.

The first reading of the Press Plus Policy changes were made available.

Mr. Dowdy moved and Mr. Lambert seconded the motion to **approve the hire of a part time Resource Officer to begin the week of December 3<sup>rd</sup>**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. DeNeal moved and Mr. Drake seconded the motion to **approve the 17-18 audit as presented**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Russell moved and Mr. Lambert seconded the motion to **approve the contract for sale of the Unit Office Building at 40 South Main Street pending buyer's approval of the lease agreement through August 1, 2018**. On a call of the roll, Mr. Smith, Mr. Russell, Mr. Lambert, Mr. DeNeal, Mr. Dowdy, and Mr. Penrod voted **yea**. Mr. Drake voted **nay**. Motion carried.

Mr. Lambert moved and Mr. Smith seconded the motion to **approve the 19-20 tax levy as presented**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Russell moved and Mr. Smith seconded the motion to **approve the Title 1 plans for East and West Side Schools as presented**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Dowdy moved and Mr. DeNeal seconded the motion to **approve the MOU with Greenville College and SIC as presented**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Dowdy moved and Mr. Lambert seconded the motion to **approve the Executive Session minutes of the October 16, 2018 Regular Board Meeting**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. DeNeal moved and Mr. Drake seconded the motion to **approve the resignations of Ashley Moore and Jessica Morber**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. DeNeal moved and Mr. Smith seconded the motion to **approve the retirement letter of Lisa Thomas as presented**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Dowdy moved and Mr. Lambert seconded the motion to **hire Hannah Lane as West Side Nurse**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Drake moved and Mr. DeNeal seconded the motion to **approve the move of Tristan Wright to 6 hour cook at Middle School**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. DeNeal moved and Mr. Drake seconded the motion to **hire Dusti Agin as 3 hour cook at West Side**. On a call of the roll, the motion received a unanimous vote of **yea**.

Mr. Dowdy moved and Mr. Drake seconded the motion to **hire Abegail Tolentino as EOC Aide**. On a call of the roll, the motion received a unanimous vote of **yea**.

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Mr. Smith moved and Mr. Dowdy seconded the motion to **hire Heather Mott as High School Special Ed. Aide, pending certification.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Drake moved and Mr. Lambert seconded the motion to **approve FMLA of Sheila Tite as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. DeNeal moved and Mr. Dowdy seconded the motion to **post the position of Full Time Special Education Coordinator for the 2019-2020 school year.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Russell moved and Mr. Lambert seconded the motion to **post the full time Middle School Matrix position to start January 3, 2019.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Dowdy moved and Mr. Lambert seconded the motion to **adjourn the meeting.** Upon a call of the President for a voice vote to be taken and the vote having been taken, it was determined the result of said motion carried.

The meeting adjourned at 7:41 p.m.

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Mr. Jeffrey Drake, Secretary

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Mr. Chris Penrod, President